

**Jefferson-Lewis et. al. School Employees' Healthcare Plan  
Board Meeting  
JL BOCES Conference Room A&B  
Wednesday, October 22, 2025 10:00 AM**

**Service Provider Representatives Present:**

Brendan Higgins - Plan Manager  
Todd Green - Plan Chair / Beaver River  
Lisa Smith – Vice Chair/Carthage Via Webex  
Michele Carpenter-Treasurer/Jefferson Lewis BOCES  
Michelle O'Connor- Plan Secretary  
Patrick Cowburn – KBM/One Digital  
Lynn Malloy- Meritain  
Gauri Patel-ESI  
Allison Brewer- ESI Via Webex  
Brian Fassett- Capital Region BOCES  
Hayley Gunderson- Capital Region BOCES  
Jamie Martinchich- Keenan  
Jonathan Vanmaucher- Davis Vision Via Webex

**School District Representatives Present:**

Tracy Strock-Alex Bay  
Ron Rockwood- Beaver River Via Webex  
James Kettrick- Belleville Henderson  
Stephanie Wheeler- Indian River  
Connor Rhodes – Lowville  
Sid Pond- JCC  
Nicole Parliament- LaFargeville  
Ariana Morrison- Lyme  
Deborah Domagala- South Lewis  
Brianna Durham- Watertown  
Christine Wheeler – General Brown  
Jennifer Gaffney- Sackets Harbor  
Angela Picunas- Thousand Islands  
Michael Comet- Elected Member  
Michael Montigelli- Elected Member  
Janice Shepard- Elected Member

**Representatives Absent:**

Scot Luther- Copenhagen  
Pam Hebert- Jefferson Lewis BOCES

**Community members present:**

None

Meeting opened at 10:01 am.

**Public Comments:**

None made by one person present.

On a motion made by M. Carpenter, seconded by B. Durham and carried, the minutes from the August 20, 2025, meeting were approved.

Meeting entered Executive session at 10:03 am.

On a motion made by M. Comet, seconded by M. Carpenter and carried, the meeting entered executive session.

"For the purpose of the minutes: During Executive Session, financial matters relating to plan contracts and providers were discussed."

On a motion made by M. Carpenter, seconded by M. Comet and carried, to exit Executive Session were approved.

Executive Session ended at 1:08 PM

**Future Meeting Dates:**

- Wednesday January 28, 2026, at 10:00 am – Conf Rm PES Watertown
- Tuesday April 14, 2026, at 10:00 am – Conf Rm A/B Watertown
- Tuesday August 18, 2026, at 10:00 am – Conf Rm A/B Watertown
- Tuesday October 20, 2026, at 10:00 am – Conf Rm A/B Watertown

**Other Business:**

None

On a motion made by B. Durham, seconded by M. Carpenter and carried, the meeting adjourned at 1:13 p.m.

Respectfully submitted,

Michelle O'Connor  
Plan Secretary